



Falkirk Council



Stirling
Alive with
Culture

Visual Artist & Craft Maker Awards: Forth Valley

2023-24 Bursaries

VACMA: Forth Valley is funded through a partnership between Falkirk Council, Stirling Council and Creative Scotland



Visual Artist and Craft Maker Awards: Forth Valley

in partnership with Creative Scotland
#VACMAScotland

Please ensure that you have read the guidelines carefully before completing the form.

Applicant Details

Legal Name (*for finance and contracting purposes*):

Preferred Name (*if different from your legal name*):

Pronouns (*optional*):

Address:

Postcode:

Contact telephone number:

Email:

Website:

Project start date:

Project end date:

I am applying for *(select one box only)*

Artist Bursary of £750	
Early-Career Bursary of £500	

Artform *(select one box only)*

Visual Art	
Craft	

Summary

Please briefly summarise the project or activity which you are seeking funding for. (Max 30 words)

Please note that we may use this text for marketing and communications purposes if you are successful.

About You (criteria)

Please tell us briefly about your creative practice.

What does your practice involve and why do you do it? (Max 250 words)

What would the bursary support you to do with your creative practice at this time?

(Max 500 words)

How will this develop your skills/practice, support experimentation and contribute to your future ambitions?

(Max 250 words)

Please give an outline and timetable (including dates) of the key stages of your proposed activity and any preparation work you have done.

Is there any public element to the proposal? If so, please tell us what it will involve and how you will reach or engage people?
(Max 200 words)

Please give an outline of any risks you have identified in delivering your activity and tell us how you will mitigate them.

Equalities, Diversity and Inclusion

Please tell us how you will consider the principles of Equalities, Inclusion and Diversity (EDI) within your proposed activity and/or wider practice? If you have experienced any barriers that impact on your practice, you can tell us about them too.
(Max 250 words)

Environmental Sustainability

Please tell us how you are responding to the climate emergency and the environmental impact of your proposed activity and/or wider practice?

(Max 250 words)

Previous Applications

Have you had a VACMA, or Creative Scotland award before? If so, when? If you have, please tell us how that support helped your practice, and whether this is a continuation of that project.

(Max 150 words)

*Please note that priority in awards may go to those who have **not** previously been successful in the scheme. Applications will not be considered from previously successful applicants who have **not** submitted their End of Project Report.*

Place

Do you live in the local authority area that you are applying to?

If you are not a resident, tell us why you are applying to this scheme?

Please note that applications can only be accepted from artists and makers who live, work or hold a studio in the local authority area that they are applying to.

Budget

As we are offering fixed bursaries, we do not require a full budget. Partnership income is not a requirement of the fund but if the VACMA bursary is only covering a portion of your costs you will need to tell us where the rest of the income is coming from. You can also tell us about any in-kind contributions in the table below.

Income		
Source	Amount	Is this cash or in kind?
Grant request from Award Scheme: This should be £750 or £500		cash
Own cash contribution (if applicable):		
Other sources of income (if applicable):		
Total Estimated Income for Project		

Artwork Submission Form

Please enter details of the artwork submitted in support of your application. We cannot accept original artwork.

We request that all supporting material is clearly labelled with your name and the title of works.

	Image / Work Title	Date	Dimensions	Medium and Description
1				
2				
3				
4				
5				
6				

Please note that we cannot accept hard copy material. All supporting material should be sent as electronic files. If sending images or videos, please be mindful of the size of files. You may wish to compile these in a single document such as a PDF or include weblinks.

Supporting Information - Checklist

Please make sure you include the following documents when you submit your application form.

Please submit a copy of your current artist CV This helps us to understand what your experience to date. You can also include an artist's statement if you wish.	Y/N
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Letter of confirmation/support where applicable For example, if you are applying for the development of work for an exhibition or to participate in a residency, the panel will want to know what support the gallery / host organisation is providing.	Y/N
Examples of work You should submit up to 6 high quality images or up to 3 minutes of film/sound files.	Y/N
Equalities Monitoring form This form is anonymous and will be processed separately and has no bearing on your application. If you do not know some of the information or if you prefer not to provide it, you can fill in the 'Prefer not to answer' box.	Y/N

Use of Your Information

We are committed to protecting the rights and privacy of individuals in accordance with the Data Protection Act 2018. We need to process certain information about our staff, customers, and other individuals that we have dealings with for administrative purposes. We will also share the information provided with Creative Scotland as the funding partners to support evaluation, assessment and development. To comply with the Act, information collected about individuals must be used fairly, stored safely and securely and not disclosed to any third party unlawfully. Data Protection Act - The **DPA 2018** sets out the framework for **data protection law** in the UK. It updates and replaces the **Data Protection Act 1998**, and came into effect on 25 May **2018**. It sits alongside the **GDPR**, and tailors how the **GDPR** applies in the UK.

How To Submit Your Application

Completed application forms and supporting material to be sent to:
Dawn Nichol, Customer & Business Support Team
dawn.nichol@falkirk.gov.uk

If you have a query about the Forth Valley VACMA scheme, please contact Dawn Nichol on dawn.nichol@falkirk.gov.uk | Tel: 01324 590948

Declaration

I (print full name) _____ hereby apply for financial assistance towards the cost of undertaking the project described in this application. To the best of my knowledge and belief, the information given is correct.

Signature:

Date: