

# Visual Artist & Craft Maker Awards Forth Valley

**Application Form 2026-27**

**VACMA Forth Valley is funded through a partnership between Falkirk Council, Stirling Council and Creative Scotland**



**FALKIRK COUNCIL**



## Visual Artist and Craft Maker Awards: Forth Valley

Please ensure that you have read the guidelines carefully before completing this form.

### **Your Details**

**Legal Name** (for finance and contracting purposes):

**Preferred Name** (if different from your legal name):

**Pronouns** (optional):

**Address:**

**Postcode:**

**Contact Telephone Number:**

**Email:**

**Website** (optional):

### **Application Questions**

| 1. What is your primary artform? (please select one) |  |
|------------------------------------------------------|--|
| Visual Art                                           |  |
| Craft                                                |  |

| 2. Which of the following applies to you (please select)                                                                       |  |
|--------------------------------------------------------------------------------------------------------------------------------|--|
| I live in Falkirk, Stirling or Clackmannanshire                                                                                |  |
| I maintain a studio in Falkirk, Stirling or Clackmannanshire - <i>if applicable, please provide the address of your studio</i> |  |

| 3. What level of bursary are you applying for? (please select) |  |
|----------------------------------------------------------------|--|
| £500 Bursary                                                   |  |
| £1000 Bursary                                                  |  |

|                                                          |
|----------------------------------------------------------|
| <b>4. When will your project or activity take place?</b> |
| Project start date:                                      |
| Project end date:                                        |

**5. Please provide a short summary of your proposed activity. (Max 30 words)**

We may use this text for marketing and communications purposes if you are successful.

**6. Tell us about your creative practice. (Max 250 words)**

What kind of work do you make and how do you make it? Does your work explore any specific themes or concerns?

**7. What activity will the bursary support? (Max 300 words)**

If successful, how will you spend the funds. Try to be as specific as possible.

**8. How will the bursary contribute to your creative and professional development? (Max 300 words)**

How does the proposed activity build on your work to date, and what difference will it make to your visual arts or craft practice.

**9. Please provide a brief timeline for your project and tell us how you will manage any risks. (Max 200 words)**

Outline the key stages of your project and explain how you will deal with any risks you've identified. You can use bullet points in this section.

**10. If your proposal has a public element, tell us who you are aiming to reach and how you will make sure it is accessible. (Max 200 words)**

Please note that there is no expectation for projects to have a public outcome.

- 11. Would you like to make the panel aware of any barriers that have limited your ability to develop and progress your practice? (Max 200 words)**

If so, please tell us about them here.

- 12. Please tell us how you will minimise the environmental impact of your proposed activity and/or how you are responding to the causes and impact of climate change through your practice. (Max 200 words)**

### **Previous Applications**

- 13. Have you received funding through VACMA or any other Creative Scotland funding programmes in the last 3 years? (please select)**

- Yes
- No

If yes, please tell us the name of the fund and the year it was awarded.

- 14. Are you awaiting a decision from any other Creative Scotland funding programmes? (please select)**

- Yes
- No

If yes, please tell us the name of the funding programme.

### **Budget**

- 15. Does your project/activity cost more than the bursary you are applying for (not including personal access costs)? (please select)**

- Yes
- No

- 16. If your project is reliant on other income, please tell us where this income will come. Please use the table below.**

| Partnership income |        |
|--------------------|--------|
| Source             | Amount |
|                    |        |
|                    |        |
|                    |        |
|                    |        |

### **Personal Access Costs**

#### **17. Would you like to request support with Personal Access Costs?**

(please select)

- Yes
- No

If yes, provide a brief description of your Personal Access Costs and how they relate to your proposed activity. You should tell us how much you are requesting and include a simple breakdown of these costs.

### **Examples of Work**

Please list your examples of work in the table below:

|   | Description of artwork e.g. title, medium, dimensions, location | Year it was made /presented |
|---|-----------------------------------------------------------------|-----------------------------|
| 1 |                                                                 |                             |
| 2 |                                                                 |                             |
| 3 |                                                                 |                             |
| 4 |                                                                 |                             |
| 5 |                                                                 |                             |
| 6 |                                                                 |                             |

Please note that we cannot accept hard copy material. All supporting material should be sent as electronic files. If sending images or videos, please be mindful of the size of files. You may wish to compile these in a single document such as a PDF or include weblinks.

### **Supporting Information - Checklist**

Please make sure you include the following documents when you submit your application form.

|                                                                                                                                                                                                                         |            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| <b>A copy of your artist CV</b><br>This helps us to understand what your experience to date.                                                                                                                            | <b>Y/N</b> |
| <b>Letter of confirmation/support</b> (optional)<br>If you have been invited to participate in an exhibition or residency, please include a letter from the host organisation outlining the support they are providing. | <b>Y/N</b> |
| <b>Examples of work</b><br>6 high quality images or up to 3 minutes of film/sound files.                                                                                                                                | <b>Y/N</b> |
| <b>Equalities Monitoring form</b><br>This form is anonymous, will be processed separately and has no bearing on your application.                                                                                       | <b>Y/N</b> |

## **Privacy Notice**

We are committed to protecting the rights and privacy of individuals in accordance with the Data Protection Act 2018. We need to process certain information about our staff, customers, and other individuals that we have dealings with for administrative purposes. We will also share the information provided with Creative Scotland as the funding partners to support evaluation, assessment and development. To comply with the Act, information collected about individuals must be used fairly, stored safely and securely and not disclosed to any third party unlawfully. Data Protection Act - The **DPA 2018** sets out the framework for **data protection law** in the UK. It updates and replaces the **Data Protection Act 1998**, and came into effect on 25 May **2018**. It sits alongside the **GDPR**, and tailors how the **GDPR** applies in the UK.

## **How To Submit Your Application**

Completed application forms and supporting material to be sent to:

**Dawn Nichol, Customer & Business Support Team**

[dawn.nichol@falkirk.gov.uk](mailto:dawn.nichol@falkirk.gov.uk)

If you have a query about the Forth Valley VACMA scheme, please contact Dawn Nichol on [dawn.nichol@falkirk.gov.uk](mailto:dawn.nichol@falkirk.gov.uk) | Tel: 01324 590948

## **Declaration**

I (print full name) \_\_\_\_\_ hereby apply for financial assistance towards the cost of undertaking the project described in this application. To the best of my knowledge and belief, the information given is correct.

Signature:

Date: