

Board Meeting AGENDA

**Green Room, Callendar House
Thursday 25th August 2011 9.30am – 1.00pm**

Timings		Item	Responsible	Purpose
	1.	Minute of Meeting 23 rd June 2011		
	2.	Matters Arising		
15	3.	Sub Groups a) Draft Remit People Group b) Performance Sub Group c) One to One Support	MC	Decision
5	4.	Recruitment Update incl. Shortlisting Process (General Manager & Business Development Manager)	MC / JS	Decision
10	5.	Recruitment Update (Team Leaders) Board Representative for Selection Panel	MC / JS	Decision
10	6.	Board and Senior Management Development	MC / JS	Discussion
30	7.	Birkhill Clay Mine	MC / LOH	Decision
15	8.	Action Outdoors into Trust	MC	Decision
5	9.	Hippodrome Centenary – Representative	All	Decision
5	10	Code of Conduct (verbal update)	MC	Discussion
10	11	Helix Trust	MC	Discussion
15	12	Business Plan Process (verbal update)	MC	Discussion
25	13	Operational Performance Reports a) Performance Statement April – June 2011 b) Budget Update April – June 2011	Mgrs	Information & Discussion
5	14	Library Opening Hours	LOH	Information
10	15	Communications (verbal update)	LOH	Information
15	16	Team Leader Perspectives	TL	Information

Information Items

NHS Forth Valley: Arts & Wellbeing
Financial Regulations