

# Falkirk Community Trust

## Board Meeting 5<sup>th</sup> June 2014 - 9.30am – 1.00pm Green Room, Callendar House

### AGENDA

Tea & Coffee from 9.15am

| No                          | Item   | Responsible | Purpose     |
|-----------------------------|--|-------------|-------------|
| 1                           | Minute of Meeting 20 <sup>th</sup> February 2014                         | IS          | Approval    |
| 2                           | Matters Arising  |             | Information |
| 3                           | Budgetary Control Statement  | DC          | Approval    |
| 4                           | Health and Fitness Provision – Spend to save                             | NB          | Decision    |
| <b>Coffee 10:45 – 11:00</b> |  |             |             |
| 5                           | Revised Scheme of Salaries and Conditions of Service For Chief Officials | KA          | Approval    |
| 6                           | Statement of Assurance   | MC          | Decision    |
| 7                           | Business Strategy – 2015/16 Annual Plan                                  | MC          | Discussion  |
| 8                           | Heritage Delivery Plan Update  | LoH         | Information |

### INFORMATION ITEMS

| Subject   | Responsible |
|---|-------------|
| Culture & Sport Strategy  | JC          |
| Health & Safety Update  | PF          |
| Queens Baton Relay  | GT          |
| Home  | LOH         |
| Helix   | GM          |
| Creative Place  | PE          |
| Summer Programme  | GT          |
| Procurement   | JC          |
| Library Management System   | SH          |
| Police Scotland – Counter Terrorism Update  | NB          |
| Archives Accreditation  | PS          |
| Reducing Callendar House Carbon Footprint   | PS          |
| Falkirk Youth Theatre   | PE          |
| Fundraising Update  | PB          |
| Marketing Update  | LW          |
| Falkirk in the First World War  | PS          |
| People Sub Group Minute of Meeting 3 <sup>rd</sup> April 2014 <i>Unapproved</i>               | MC          |
| Falkirk Community Trading Ltd Minute of Meeting 10 <sup>th</sup> April 2014 <i>Unapproved</i> | MC          |
| Audit & Performance Sub Group Minute of Meeting 8 <sup>th</sup> May 2014 <i>Unapproved</i>    | NB          |